Welcome to the Loomis family.





We're proud to be your partner in cash management.

This Welcome Kit contains the following:

- Branch response team contact information
- Loomis system identification flyer
- Instructions for the customer consignment log
- Customer consignment log

We appreciate your business and look forward to working with you.

Your servicing branch will be:



This information is confidential and is provided exclusively for our customers.





BRANCH RESPONSE TEAM

In case of severe weather or natural disaster, Loomis service outage information can be found on our website. You can also sign up to receive alerts via email or text message.

U.S. Customer Service Team:





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LOOMIS IDENTIFICATION SYSTEM

Your role in protecting your assets

You could unwittingly turn over your deposits to uniformed imposters with fake ID cards. That's why we want you to be thoroughly familiar with our Identification System.

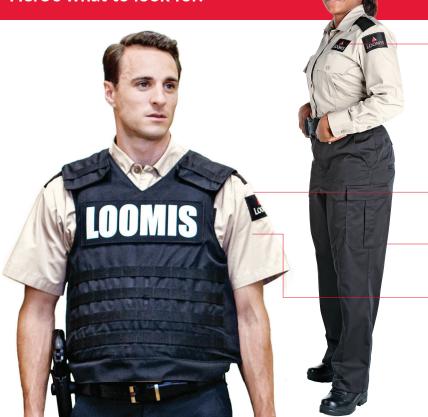
Loomis' dual Identification System requires all Loomis guards to maintain two distinct identification cards, which customers are advised to inspect before allowing a Loomis guard to pick up currency, checks, or valuables. These are:

- The Loomis Identification Card
- The Loomis Signature Card

To combat fraud, the Signature Card is collected at the end of each business day. It is then locked in a secure box within the Loomis branch where the guard is based.

Signature lists can become outdated. Please reference ID cards at all times to prevent theft or other incidents.

Here's what to look for:





The Loomis Identification System

Our Identification System consists of three important elements:

1. The Loomis uniform

2. The Loomis Identification Card

3. The Loomis Signature Card

Unless the guard/technician is wearing all three elements, do not surrender your assets. Instead call this number immediately:

877-877-0560

The Loomis uniform

- 1. A Loomis guard, technician, or messenger must always be uniformed while on the job. There are absolutely no exceptions to this policy.
- 2. There are two Loomis logo patches on the shirt, one on the left breast pocket, the other on the left sleeve. Please note that these patches may vary slightly based on state licensing regulations.
- **3.** The shirt itself is brown, and the pants are black.



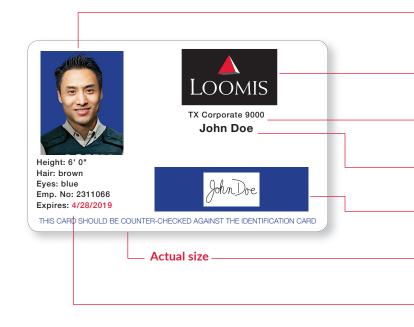


The Loomis Identification Card

- 1. A color photo of the guard, technician, or messenger is at the top left of the ID card.
- 2. The Loomis logo appears to the right of the photo.
- **3.** The Loomis branch name will appear immediately beneath the logo.
- **4.** The Loomis employee's name will be printed below the branch name, with a signature below their printed name.
- 5. Beneath the signature, there will be a bar code.
- 6. The card size is approximately 3 ¹/₃" wide and 2" tall.
- 7. Beneath the photo, there is information concerning the person's height, hair color, and eye color, as well as a card ID number and an expiration date.

The Loomis Signature Card

- A color photo of the guard, technician, or messenger is at the top left of the ID card.
- 2. The Loomis logo appears to the right of the photo.
- 3. The Loomis branch name will appear immediately beneath the logo.
- **4**. Below the branch name, you'll find the person's printed name.
- 5. The person's signature appears below their printed name in a blue field.
- 6. The card size is approximately 3 ¹/₃" wide and 2" tall.
- 7. Beneath the photo, there is information concerning the person's height, hair color, and eye color, as well as a card ID number.



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INSTRUCTIONS FOR LOOMIS CUSTOMER CONSIGNMENT LOG

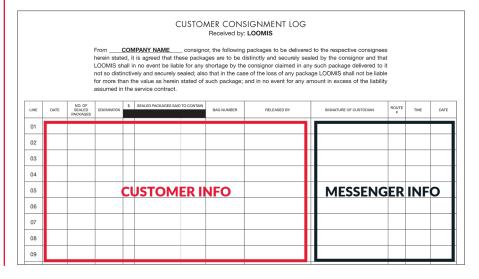
Completing the CCL

- Currency and check deposits must be in separate bags, and each bag must be listed separately on the consignment log.
- When recording an entry in the log, the customer should sign their name in the first and last boxes under the "RELEASED BY" column for that date's entry, and then draw a vertical line connecting the two boxes.
- If you are shipping coin, please note the denomination in the denomination field on the CCL (e.g., quarters, dimes, etc.).
- Any package you ship must be properly labeled with CONSIGNEE, address, total deposit amount, individual bag amount, and an item number indicating the total number of items included (e.g., 1 of 3, 2 of 3, etc.).

Customers should enter all information on the left side of the form including consignor, date, number of packages, denomination, declared dollar amount, bag numbers, and "Released By" signature of the person releasing the item.

When shipping currency, please use one item per bag.

The armored car messenger will complete only the spaces for signature of custodian, route number, arrival time, and departure time.



Examples

- Currency is displayed on lines 1 through 4 of the CCL.
- Checks are displayed on line 7.
- Coin is displayed on lines 5 and 6.

- Customer signs the first line of each entry, the last line of an entry, and then connects them with a line.

	CUSTOMER CONSIGNMENT LOG Received by: LOOMIS									CUSTOMER CONSIGNMENT LOG Received by: LOOMIS														
			herein stal LOOMIS s not so dist for more t	ied, it hall in inctiv han th	is agreed that the n no event be liable rely and securely se	e for any ealed; als	iges are to be o shortage by the o that in the cas	istinctly and securely seal a consignor claimed in any se of the loss of any packa	to the respective consignee led by the consignor and the v such package delivered to ge LOOMIS shall not be liabilit nount in excess of the liabilit	t it Đ						herein stat LOOMIS si not so dist for more th	ed, it i hall in inctive ian the	is agreed that these packa no event be liable for any aly and securely sealed; also	ges are to be shortage by th o that in the ca	distinctly and securely sea e consignor claimed in an se of the loss of any packs	I to the respective consignees led by the consignor and tha y such package delivered to i ge LOOMIS shall not be liable nount in excess of the liablity	it 9		
LINE	DATE	NO. OF SEALED PACKAGES	GENOMINATION	5	SEALED PACKAGES SAD	TO CONTAIN	BAG NUMBER	RELEASED BY	SIGNATURE OF CUSTODIAN	ROUTE	TIME	DATE	LINE	DATE	NO. OF SEALED PACKAGES	DENOMINATION	\$	SEALED PACKAGES SAID TO CONTAIN	BAG NUMBER	RELEASED BY	SIGNATURE OF CUSTODIAN	ROUTE	TIME	Τ
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02	7/8/17	1	twentie	\$	500	00	1235		John Doe	23	8:05		02	7/8/17	15		\$	Undeclared miss	ed coins	Jim Dandy		3	8:52	2
03	7/8/17	1	tens	\$	200	00	1236		John Doe	23	8:05		03											T
04	7/8/17	1	ones	\$	100	00	1237		John Doe	23	8:05		04											
05	7/8/17	1	quarters	\$	50	00	1238		John Doe	23	8:05		05											
06	7/8/17	1	dimes	\$	20	00	1239		John Doe	23	8:05		06											1
07	7/8/17	1	checks	\$	500	00	1240	Sue Smith	John Doe	23	8:05		07											
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- "Other" or "Undeclared" entries should be noted on a separate line.





