Supplier Showcase Fall 2017: SUSTAINABILITY!!!

AggieBuy Routing and Approvals
AggieBuy Approver Roles

• Department Approver

• Fiscal Approver
Find Requisitions Awaiting Approval
List View of Approvals
Approve Without Viewing Requisition
View Requisition
View Routing
View List of Approvers
Reject a Line Item
Approve, Return or Reject Requisition
Finding your Orders after Approval

Welcome to AggieBuy, the UC Davis e-Procurement site. More features, more suppliers, more items, more savings!

Start by setting up your customer profile. Click on your name in the upper right corner and select View My Profile. If your phone number is updated in the Campus Directory, AggieBuy orders missing a phone number may not route.

Use the Product Search area to the right to start your new shopping experience!

If you need help using AggieBuy, contact us at help@ucdavis.edu or visit our information website. We’re here to ensure your success!
Help Resources

- Email: ab-help@ucdavis.edu
- Website: procurement.ucdavis.edu
THANK YOU